

CONSTITUTION OF THE FRIENDS OF PRIORY PARK, WARWICK

1. Name

The name of the group shall be The Friends of Priory Park Warwick (FOPP Warwick).

2. Aim

Our aim is to ensure the continuation of Priory Park as a maintained but unmanicured recreational area in the heart of the town of Warwick.

3. Objectives

The Friends of Priory Park Warwick (FOPP Warwick) will fulfil the aim by:

- Working in association with the Green Spaces Team of Warwick District Council, who own and manage the Park.
- Involving local people in the local community.
- Bringing Priory Park to the notice of people who may not have appreciated that they have a unique and valuable asset on their doorstep, one which has to be conserved and protected for future generations.
- Publicising and promoting work in the Park.
- Working with similar groups and exchanging information and advice with them.
- Taking any action that is lawful, which would help it to fulfil its aim.

4. Membership

- Membership of The Friends of Priory Park, Warwick (FOPP Warwick) shall be open to anyone who is interested in helping the group to achieve its aim and willing to abide by the rules of the group.
- Every member shall have one vote at general meetings.
- The FOPP Committee shall have the power to refuse membership to an applicant, where it is considered such membership would be detrimental to the aim, purposes or activities of the group.

5. FOPP Committee

- The Friends of Priory Park Warwick (FOPP Warwick) shall be administered by a Committee of not less than three and not more than ten members elected at the group's Annual General Meeting (AGM). Committee Members must be at least 18 years old.
- The officers of the Committee shall be:
 - The Chairperson
 - The Treasurer
 - The Secretary
 - and such other officers of the group that shall be deemed necessary at the Meeting.
- A minimum of two public meetings a year will be held.

6. Finance

- Any money obtained by the group shall be used only for the group.
- Any bank accounts opened for the group shall be in the name of the group.
- Any funds issued from the FOPP bank account must be authorised by the account nominated signatories with both signatories being required to authorise the release of any funds, whether this is by cheque payment or online transfer.
- The Committee will ensure that the group stays within the budget.

7. Committee Meetings

- The Committee shall meet at least once each year.
- The quorum for a Committee meeting shall be three.
- All meetings must be minuted and available to any interested party.
- All committee members shall be given at least seven days notice of a Committee meeting unless it is deemed an emergency meeting.

8. Annual General Meeting

- The Friends of Priory Park Warwick (FOPP Warwick) shall hold an Annual General Meeting (AGM) at not more than 15 month intervals.
- Where possible members shall be notified personally, otherwise notice will be deemed served by advertising the meetings on local public notice boards, the FOPP Warwick website and the FOPP Warwick Facebook site, giving at least fourteen days' notice of the AGM.
- The quorum for the AGM shall be at least eight persons, of whom a minimum of three shall be committee members.
- The business of the AGM shall include:
 - Receiving a report from the Chairperson of the group's activities over the year.
 - Receiving a report and presentation of the last financial year's accounts from the Treasurer on the finances of the group.
 - Electing a new Committee and considering any other matter as may be appropriate at such a meeting.
 - Once the formal business of the AGM has been completed, the rest of that meeting will be considered an open meeting.

9. Alteration of the Constitution

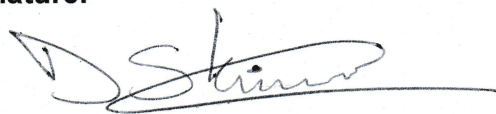
- Proposals for amendments to this constitution or dissolution (see Clause 10) must be delivered to the secretary in writing. The secretary in conjunction with all other officers shall then decide on the date of a forum meeting to discuss such proposals, giving at least four weeks clear notice.
- Any changes to this constitution must be agreed by a least two thirds of those members present and voting at any general meeting.

10. Dissolution

The group may be wound up at any time if agreed by two thirds of those members present and voting at any general meeting. Any assets shall be returned to their providers, if they require it, or shall be passed to another group with similar aims.

Constitution approved by: Dave Skinner, Chair of The Friends of Priory Park, Warwick Committee.

Signature:



Date: 21st July 2026

This constitution shall be subject to review at least once every five years.